

# Estate Administration price list

Estate administration can be a complex process, but our team of estate specialists, lawyers and accountants are here to help take care of things.

Standard charges	Fee
<b>Establishment fee</b> - Initial advice regarding administration and legislation, meeting with the family to establish the estate, reading and validation of the Will. Includes a Plan of Administration that sets out the work we undertake	From \$2,024
<b>Applying for probate*</b>	From \$949
<b>Estate finalisation fee</b> – A final assessment to ensure that the tax requirements are fulfilled, all the assets are collected and the liabilities are settled. This fee includes a review and preparation of the Statement of Account, final reporting and communication to the beneficiaries and also storing all records in accordance with the legal requirements.	From \$220+GST
<b>Income handling fee</b> – calculated on gross income collected e.g. rental income or interest payments.	5%+GST if any
<b>Property Conveyancing and Transmission</b>	see estate conveyancing price list

Our fees for the initial administration are based on the work we do, not a percentage of the estate.

We charge a combination of fixed fees for the standard work we complete for all estates and hourly rates for additional work. You will receive a Plan of Administration which will include a more accurate estimate of fees based on your situation.

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### Joint Assets

Typically, joint assets like a shared home are not considered part of the estate. The only charge to the estate will be a conveyancing fee if you ask us to change the title of the house to your sole name.

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\*Please note:

\*The fees that Public Trust may charge for administering an estate is subject to a cap. This means that Public Trust's fees and charges cannot exceed 5% of the total value of the assets of the estate and the income received by Public Trust in respect of the estate. There are however some fees (Special fees) that are not subject to the cap, which includes (but is not limited to) obtaining a grant of probate from the courts, managing property, carrying on a business, and legal services. Please read Terms of Engagement.