

## Information Sheet

### Criteria

The Arthur Hopwood Charitable Trust was established by a deed dated 20 May 1949, by Arthur Hopwood, Hardware Merchant of Palmerston North. The purpose of the Trust is for the Trustee to divide the income into four equal shares and distribute them as follows:

1. Three shares to charitable organisations operating within the boundaries of the City of Palmerston North.
2. One share to charitable organisations operating within a radius of 20 miles (32 kilometres) of the Chief Post Office of Palmerston North.

### General

Decisions regarding grants are made on the basis of information provided in the application and other enquiries. The information provided by your organisation becomes the property of the Arthur Hopwood Charitable Trust and may be made available to other parties in the course of enquiries regarding applications, or in publishing the results of grants approved. Preference will be given to organisations requesting funding for specific projects.

Please note, there will be two grants, with a total of \$5,000 to be granted each year.

It is important that details on the attached application form be concise and easy to read.

### Applications need to include:

- > Latest set of audited or reviewed accounts.
- > Supporting information such as proposal budget for the year, copies of quotes etc.
- > Your organisations bank account for payment of successful grant.

Applications are open during October and November, annually.

Please send your completed application and supporting documentation to [funding@publictrust.co.nz](mailto:funding@publictrust.co.nz) no later than 30 November.

Please note that late applications will not be accepted.

The Trustee will make a decision as to the grants by the 15 December and all applicants will be notified of the outcomes.

### Contact

For further enquiries, please contact Public Trust on 0800 371 471, or by email at [funding@publictrust.co.nz](mailto:funding@publictrust.co.nz).

# The Arthur Hopwood Charitable Trust

## Application Form

### Applicant details

Name of applying organisation

Executive officer

Charities registration number (if held)

Have you applied in the past?    Yes                  No

Phone

Postal address

Fax

Email address

### Funding requirements

Purpose/reason for applying for grant. Please supply details of grants received and/or applications made to other funders. Supporting information should be attached to this application.

Amount applying for (excl. GST)

### Funding information – must be completed (*please refer to the audited accounts*)

Donations/Grants ( <i>excl. Govt funds</i> )	\$ <input type="text"/>	Audited accounts enclosed to ( <i>date</i> )	
Fundraising	\$ <input type="text"/>		
Income from investments	\$ <input type="text"/>	Total assets ( <i>current+fixed</i> )	\$ <input type="text"/>
All government funding	\$ <input type="text"/>	Total liabilities ( <i>current assets-long term</i> )	\$ <input type="text"/>
Other income	\$ <input type="text"/>	W/Cap ( <i>current assets-current liab</i> )	\$ <input type="text"/>
TOTAL INCOME ( <i>a</i> )	\$ <input type="text"/>	Print full name	
EXPENDITURE ( <i>a</i> )	\$ <input type="text"/>	Signature	
NET INCOME ( <i>a-b</i> )	\$ <input type="text"/>		

Date

Note Privacy Act 1993: The applicant acknowledges that the information supplied in this application maybe made available to other parties in the course of enquiries regarding applications or in publishing the results of grants approved. Information collected will be held by Public Trust for the purposes of assessing applications to Te Tennyson Charitable Trust or any other Trusts.